

ULTRA



Ultra Fast. Ultra Convenient. Ultra Efficient. CertiflexDimension Ultra.

JOB COST

{ The job cost accounting system for contractors, subcontractors, and jobbers }

CertiflexDimension Job Cost provides a flexible platform for collecting production costs and revenue stemming from short term projects. Using a cost collection system like Job Cost allows for a delay in recognition of the revenue until a certain predetermined stages of completion. Because the functions of a job system are so closely tied to general ledger reporting, the CertiflexDimension Job Cost system requires our general Ledger to function. Most customers use the Job Cost system integrated with other CertiflexDimension accounting systems to recover costs and revenue as recorded in Accounts Receivable, Order Entry, Accounts Payable, Purchase Order, Inventory, and Payroll. When Job Cost is integrated with these systems they are enhanced with new features to transfer data directly to jobs in an online manner.

The Job Cost system makes the complicated and detailed tasks of monthly and year-end closing single keystroke easy. The system automatically creates new accounting periods and, based on the default job structure, can actually update the ledger and close jobs when and as often as you wish.

CertiflexDimension Job Cost gives an accurate summary of project status. This feature is automatically updated and is a useful tool to gain an understanding of your job management and expected cash flows. Job Cost also includes a powerful user defined database to create and store a wide variety of information on each job. Detailed notes and descriptive information with references corresponding to jobs and cost codes is kept. A flexible report generator is also included in the system.

- Unlimited Jobs, Cost Codes, History
- AIA Contracts in Progress and Completed Costing
- Consolidate Multiple Jobs
- True Project-to-Date Reporting Even Over Multiple Fiscal Years
- Estimate to Actual Comparatives
- Automatic Job Closing & Ledger Updating System
- Percent-to-Complete on Standard and Calculated Methods
- Detailed Cost History
- Period-to-Date Billings
- Open, Closed, and Inactive Job Status
- Supervisor Information with Notation Fields
- Date of Last Post to General Ledger History Reporting
- Equipment Notes Section
- Powerful User Defined Job Database
- Easily Copy Detailed and Summarized History to Spreadsheets



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JOB COST

DATA ENTRY

Costs, revenue, and interdepartmental transfers can be entered directly into the Job Cost system, but most often come from a combination of integrated Certiflex-Dimension modules.

- ♦ Fast, efficient 10-key based entry screens
- ♦ Vendors support a default cost code for faster payable and purchase order entry
- ♦ Automatic journal entries from payables also distributes to jobs
- ♦ Overhead information like project numbers and billing/retainage totals included in invoice/order entry
- ♦ Employee pay data can be allocated to cost codes
- ♦ Cost codes may be entered on-the-fly
- ♦ Unlimited distribution of payroll data to jobs
- ♦ Optionally distribute employer taxes, insurance, etc. to jobs
- ♦ Accounts Receivable retainage

JOB COST DATABASE

A powerful user definable database is included with the Job Cost system to create and store a wide variety of information on each job. Detailed notes and descriptive information is kept with references that correspond to jobs and cost codes.

- ♦ A powerful and flexible report generator is included with the database
- ♦ Equipment notes section for equipment designated for a job or sub-job
- ♦ Special reminder notes
- ♦ Miscellaneous notes section
- ♦ Sub-contractor contact and management information
- ♦ Easy copy-to-spreadsheet feature
- ♦ Drill down to vendor and customer information by job

REPORTS & ANALYSIS

CertiflexDimension Job Cost provides a myriad of reports and analytical screens that can be sorted by many factors. The following list identifies a few of the key reports.

- ♦ WH-347 (Certified Payroll Report)
- ♦ Job Cost Summary
- ♦ Job Profit Summary
- ♦ Cash Flow Analysis
- ♦ Draw Report
- ♦ Job Cost Report
- ♦ Job Estimates
- ♦ Job Notes
- ♦ Item History by Job
- ♦ Profit Statement
- ♦ Job Audit Trail
- ♦ Job Check Register
- ♦ Job Transaction Register
- ♦ Job General Journal
- ♦ Unposted General Ledger
- ♦ Contracts in Progress
- ♦ Completed Contracts
- ♦ Aged Accounts Payable by Job
- ♦ Job Listing
- ♦ Detailed Job Setup
- ♦ Cost Code Listing
- ♦ Cost Code Setup Report



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{ CertiflexDimension Job Cost requires General Ledger and can be integrated with
Accounts Payable | Accounts Receivable | Inventory | Purchase Order
Order Entry }

JOB COST AND COST CODE MANAGEMENT & MAINTENANCE

Just as General Ledger organizes company financial data and a collection of accounts, job cost organizes job data to a collection of associated cost codes.

- ✦ Unlimited number of jobs, companies, cost codes, and history
- ✦ Review jobs screen allows drill downs to vendor level detail including dates paid
- ✦ Cost code maintenance report provides complete detail on each cost code
- ✦ Jobs can be grouped by a classification code for better reporting
- ✦ General ledger intercompany balancing and reconciliation feature Job Cost inventory transaction history features
- ✦ Specialized cost code categories assigned to determine grouping on profit summaries
- ✦ Copy jobs to other companies
- ✦ Import job estimates
- ✦ Complete audit trail integrity and history reporting



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