ULTRA

CertiflexDimension
Business Accounting Software

Ultra Fast. Ultra Convenient. Ultra Efficient. CertiflexDimension Ultra.

ACCOUNTS RECEIVABLE

{ The complete customer invoice management system }

CertiflexDimension Accounts Receivable provides a complete customer invoicing, payment tracking, and commissions management system for inventory-based and service-based companies. The system includes all the features businesses need to efficiently manage the processing and distribution of billings and collections. Accounts Receivable is a complete receivables system which can operate stand-alone or integrated with Order Entry (for sales order and quote management), General Ledger, Job Cost, and Inventory.

CertiflexDimension Accounts Receivable provides many powerful options for efficient and accurate data entry, Invoices can be entered to print immediately or to post without printing. Invoices can be printed and edited on-screen before printing a distribution copy. Each invoice is automatically archived by the system for reprinting. When integrated with Inventory, you can review availability and pricing during data entry. Invoices can easily be saved as PDFs for automatic distribution as email attachments to your customers.

- Multiple Company Receivables
- Automatic Payment Matching System
- Recurring Invoices on Cycles
- Unlimited Ship-to Locations and Reporting
- Unlimited Sales Codes Support
- Generous 254 Character Invoice Descriptions
- Finance Charge Application
- Invoice Archival and Reprinting
- Job Overhead on Invoices
- Unlimited Sales Tax Entities
- Customer Selected Aging
- Sales History by Sales Type
- Unlimited Contacts on Each Customer
- Superior Sales Analysis Reporting
- Duplicate PO Verification
- Customizable Forms Generator
- Deposit System
- Default Cash/EFT Types
- Batch E-mail Invoices/Statements
- Full Collection System

TRANSACTION ENTRY

CertiflexDimension Accounts Receivable data input screens have been optimized to be easy to understand and efficient to operate. The transaction entry screens allow each user to customize the flow of information to eliminate unnecessary key strokes.

- Unlimited invoices and customers
- Fast, efficient data entry customizable to each user's flow of entry
- Unlimited ship-to locations per customer
- Cycle recurring invoices
- Import invoices from third party applications
- Post manually written invoices
- Online interactions with inventory
- Unlimited sales tax entities
- Attach a media file to any transaction
- Customer specific terms and overrides
- Sales taxes calculated by customer, item or invoice
- Spreadsheet, document, and graphic files may be attached to each invoice
- Invoice archival and reprinting system
- PDF archival and attachment features
- Default freight amounts
- Custom forms generator
- Duplicate PO verification
- Default invoice forms by company
- Preview invoice prior to printing

PAYMENTS & DEPOSITS

CertiflexDimension Accounts Receivable streamlines the process of recording payments and making deposits with our exclusive deposit and payment application system.

- Flexible payment types
- Automatic payment application system compares outstanding invoice balances and suggests the best cumulative match

- Multiple unapplied cash types
- Check deposit system
- Default cash/EFT transaction types
- Credit card info is encrypted and prints in -xxxx format
- Special payment codes

REPORTS & ANALYSIS

CertiflexDimension Accounts Receivable provides a myriad of reports and analytical screens that can be sorted by many factors. The following list identifies a few of the key reports.

- Detailed Sales Analysis Reports Include/Exclude Inactive Customers, Sales Tax, Freight, Average $ Per Sale, Average $ Per Period, Comparative YTD, based on Minimum Sales Amount Sort by Average Sales Per Period, Current Period Sales, Current QTD Sales, Current YTD Sales, Average Dollar Per Sale, Average Sales Per Period Variance, Current Period Sales Variance, Current Quarter Sales Variance, Average Dollars Per Year Variance
- Unposted Transactions
- Posted Transactions
- Posted by Salesperson
- Transactions by Sales Code
- Aged Receivables
- Aged Receivables by Salesperson
- Historical Aged Receivables
- Sales Tax by Entity
- Sales Tax by Rate
- Summarized History, by Class, by Ship-to
- Detailed Customer History
- Customer: Sales by Period, Invoice History, Payment History, Item Sales History, Labels, Listing, Maintenance Commissions
- Contact List by Customer
- Ship-to Listing
- Sales Code Listing
- Tax Entity and Rate Listings
- Salesperson Listing

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CertiflexDimension Accounts Receivable integrates with
Purchase Order | General Ledger | Job Cost | MICR Checks
Inventory | Client Write-up

VENDOR MANAGEMENT & MAINTENANCE

Listed below are but a few of the many vendor management and maintenance features available with the Accounts Receivable system.

+ Unlimited customers, invoices, history, company entities, and jobs
+ Zip Code verification
+ Drill down on history to see complete transaction detail
+ Quick Notes database for each customer
+ File and internet links for each customer
+ Easily copy customer history to spreadsheet
+ Intellitrans feature to import customer master data
+ Flexible transaction import feature
+ Unlimited contacts on each customer
+ Supervisor only credit hold option
+ Retainage receivables
+ Customer default discounts and early pay incentives
+ Default printing terms
+ Copy customer record to another company
+ Collection messages on statements
+ Commissions by net sales or gross profit based on invoice or payment collections
+ Complete salesperson commissions system

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